

What are the ENA Annual Achievement Awards?

The ENA Annual Achievement Awards are an opportunity to recognize innovators, leaders, exceptional practitioners and those who continually go above and beyond the call of duty in the emergency nursing profession. Each award has specific requirements and criteria to meet.

Is there a cost to apply?

No. There is no fee to nominate someone for an ENA Annual Achievement Award.

Does the ENA Annual Achievement Awards nomination process have to be completed online?

Yes, the Nomination Form must be completed and submitted via the online form.

Can I nominate myself?

Five Award categories may nominate themselves:

- Crisis Response Team Award
- Justice, Diversity, Equity, and Inclusion Initiatives of the Year Award
- Media Award
- Council/Chapter Government Affairs Award
- Team Award

Does the nominee have to be an ENA member?

Two Award categories do not require ENA membership:

- Behind the Scenes
- Media Award

Can I email the CV/Resume? And/or additional documents?

Emailed CV/Resumes and additional documents will only be accepted for the following Awards that require them:

- o **Full CVs/Resumes are accepted ONLY** for:
 - Judith C. Kelleher Award
 - Lifetime Achievement Award
- o **Additional documents are accepted ONLY** for:
 - Justice, Diversity, Equity, and Inclusion Initiatives of the Year Award
 - Media Award

How do I de-identify the Narrative statements?

Exclude any information that may identify the nominee. For example:

- o use [nominee] instead of their name
- o use [name] instead of the names of other individuals

How is my nomination evaluated?

ENA staff confirms that all nomination materials are de-identified prior to review by the ENA Awards Committee. This ensures an unbiased review. Each nomination form is reviewed and scored by three members of the committee to determine if the specific award criteria are met. For most awards, the recipient will be the nominee who scores highest over 80%. For the Lifetime Achievement Award, ALL nominees who score over 90% will receive the award.

Three awards are presented to all applicants that score at least 80%:

- Crisis Response Team Award
- Justice, Diversity, Equity, and Inclusion Initiatives of the Year Award
- Team Award

Must each criterion have a response?

Yes. Each criterion must have a response. If answers such as “N/A” or “see above/below” are provided, the nomination will not move forward in the review process.

Can more narratives be submitted than required in the nomination forms?

No, only one complete nomination form (2 narratives may be submitted separately) per nominee will be accepted.

If multiple individuals wish to contribute content, it is suggested to draft a MS Word document; the “nominator” can then copy content into the nomination form and submit on behalf of the group.

If more than one nomination form is submitted for an individual, the *first completed* nomination form submitted will be forwarded to the Review Committee.

Can I nominate an individual for more than one award?

Yes, you may nominate an individual for more than one award. However, each nomination form must address the specific criteria for that award. The exact same nomination form cannot be submitted for more than one award.

If applicable, discuss the nomination with your Council to ensure there is no conflict (e.g., two individuals in the same state are nominated for the same award).

Can I nominate a deceased individual?

Unfortunately, no. Annual Achievement Awards recognize living persons rather than honor the deceased; therefore, posthumous award nominations cannot be accepted. (A

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posthumous award may be given only if death of the award recipient occurs between the time nominations are closed and the recipients are announced.)

Except for the Judith C. Kelleher and Lifetime Achievement Awards, nominees for awards must have met the award's prerequisites and demonstrated their achievements during the 12 months preceding the nomination.

If there is only one nomination for an award does the individual automatically receive the award?

No. Nominees must meet the minimum score of 80% to receive award designation. Each nomination is reviewed and scored by three members of the Awards Committee.

In the instance of a tie score (for awards where only one recipient is allowed), additional reviewers will review the nomination form and submit scores to determine the single recipient of the award.

Awards where there are no nominees will not be awarded in the current year but may be available in subsequent years.

Contact Us

If you have any questions, contact AnnualAwards@ena.org.