



STATE COUNCIL AND CHAPTER DIRECT DEPOSIT FORM

ENA Procedures requires all state councils and chapters to establish direct deposit for membership dues and course assessments (state councils). All paperwork will be emailed to the state council and chapter but funds will go directly to the bank. **If chapter's funds are linked to the state council's bank account**, please let us know and we will adjust accordingly.

Complete the form below Email document to:

ENA Accounts Payable at accountspayable@ena.org

DIRECT DEPOSIT AUTHORIZATION AGREEMENT

ENA State Council or Chapter Name: _____

Direct Deposit to: Bank Name: _____

Bank Address: _____

(Street)

(City, State and Zip)

Account Number: _____ Bank Routing #: _____

I hereby authorize ENA to direct deposit assessment checks to the bank listed above. This includes initiating credit entries and, if necessary, debit entries and adjustments for credit entries made in error to our account. This authorization remains in effect for the duration that the account exists. **The state council or chapter must notify ENA if there are changes to the Bank or account information.**

Print Name of State Council/Chapter President

Date

Signature of State Council/Chapter President

For more information, contact ENA Component Relations at componentrelations@ena.org