

#### **Contact Hours**

- Attendees can earn 60+ contact hours.
- All Pre-Sessions will award contact hours for Live, In-Person attendees only. These sessions
  are not being recorded and will not be available for viewing after the conference.
- Select Panel Discussions and Roundtable sessions will award contact hours, as indicated on the schedule.
- Any educational sessions in the Experience Hall, and the Opening and Closing Sessions, will
  not award contact hours.
- Sessions awarding contact hours will be identified in the conference App.
- The following sessions will award pharmacotherapeutic contact hours. Pharmacotherapeutic contact hours will be listed on the individual transcripts and on the certificate of completion.
  - Are You Prepped for HIV PrEP?
  - Blind as a Bat and Mad as a Hatter!: Anticholinergic Toxicity
  - o Geriatric Overdoses: Common Drugs, Not-So-Common Toxic Risks
  - o Kids That Itch: Emergency Pediatric Dermatology
  - Pharmacology Across the Lifespan: The Quick and Dirty on the Young and Old
  - Pre-Session: An End-to-End Approach to Infection Control for Ultrasound-Guided Percutaneous Procedures
  - Single Dose Killers: Pediatric Toxicology
  - The Pressure of Managing Hypertensive Emergencies
  - Treating Opioid Addiction in the Emergency Department, Saving Lives, Changing Lives

#### **Disclosure to Learners**

Contact hours are awarded commensurate with participation and submission of evaluation.

The following individuals have a relevant financial relationship with an ineligible company. The relevant financial relationships have been mitigated.

Renee Cecil	Phillips	Employee
Karen Webb	Phillips	Employee
Jerry Siegel	Bavarian Nordic	Consultant
	Kedrion	Advisor Speaker and Consultant
Jayne Jaramillo	Teleflex	Independent Contractor Research

No relevant financial relationships with any ineligible companies were identified for any other individuals with the ability to control the content of the activity.

The Emergency Nurses Association is accredited as a provider of nursing continuing professional development by the American Nurses Credentialing Center's Commission on Accreditation. Provider Unit No. P0232

The Emergency Nurses Association is approved by the California Board of Registered Nursing, Provider #2322.

# **Contact Hours FAQs**

You will receive a personalized email with a link to the Contact Hour Claim Portal after 5:30 pm, Thursday, September 21, 2023.

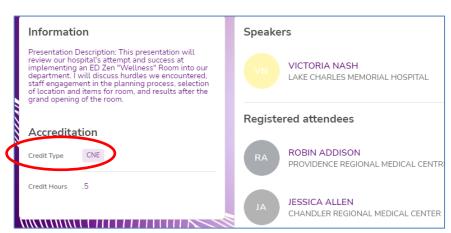
The email is sent from a third-party vendor and may be blocked by your institution's firewall.

Please check your spam or junk box. Look for emails from <a href="DoNotReply@eventScribe.com">DoNotReply@eventScribe.com</a>.

If you do not receive this email, contact <a href="CNE@ena.org">CNE@ena.org</a>

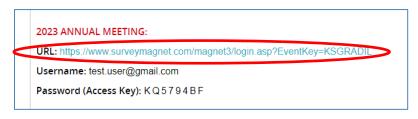
If you have any issues or concerns regarding contact hours, contact the CNE Team at CNE@ena.org

- 1. I did not receive the email with my login information. What do I do?
  - Contact <u>CNE@ena.org</u>. Provide full name, registration number, and email address where to send login information.
- 2. I was able to log in, but I do not know how to claim my hours.
  - See the instructions below. If you still need assistance, contact <a href="mailto:CNE@ena.org">CNE@ena.org</a> for further assistance.
- 3. How long do I have to claim contact hours?
  - The portal will be open until 11:59 p.m. (Central), Wednesday, January 31, 2024.
     After this date, you can no longer claim contact hours, however, you will still have access to your certificate and session transcript.
- 4. How many contact hours can I claim?
  - 60+ contact hours
- 5. How do I know which sessions are awarding contact hours?
  - If a session awards contact hours, it will appear on the left-hand side of the screen in the conference App.



#### **Instruction for Claiming Contact Hours**

Click the URL link included in your personalized email to gain access to the portal. Your username and password (access key) will be pre-populated. If your login credentials are not automatically filled in, simply use the username and password (access key) provided in the email to log in.





Complete the following Tasks to claim contact hours:

- 1. Contact Hour Claim
- 2. Overall Evaluation
- 3. Download Certificate
- 4. Download Transcript

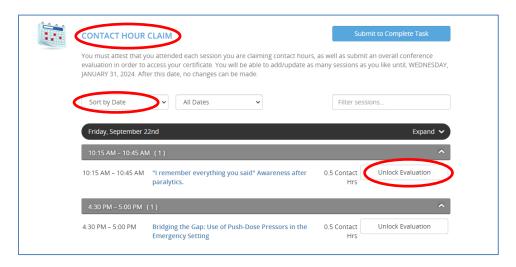
### Task 1 - Contact Hour Claim

1. Click 'Contact Hour Claim' to begin this task.

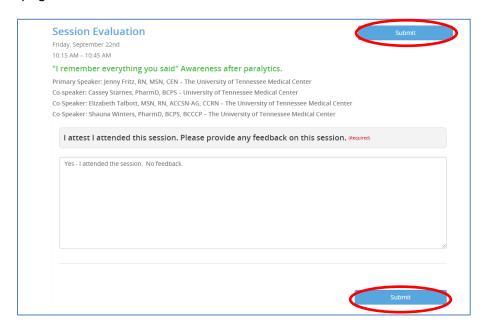


- 2. Identify the session(s) you wish to claim contact hours. Sessions can be sorted by the following methods:
  - a. Alphabetically
  - b. Status
  - c. Track
  - d. Date

3. Click 'Unlock Evaluation' to open the Session Evaluation.

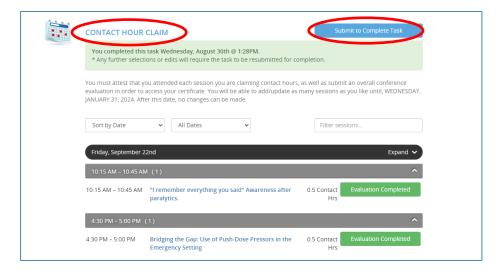


- 4. Attest you have attended the chosen session.
- 5. Provide any feedback regarding this session.
- 6. Click 'Submit' to save each Session Evaluation. You will return to the Contact Hour Claim page.



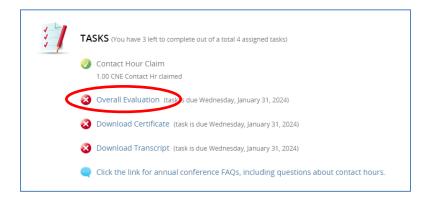
**NOTE:** You must complete a Session Evaluation for **each** session you wish to claim contact hours.

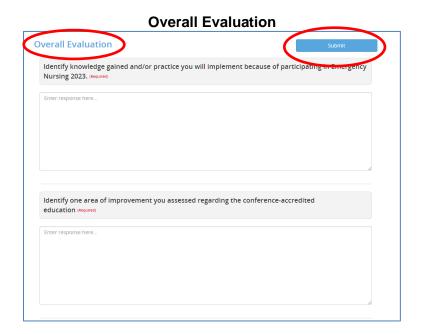
7. After you have evaluated **all** sessions, click the 'Submit' to **claim** your contact hours. The contact hours <u>will not</u> be saved unless you complete this step. Go back to the task list.



### **Task 2 – Overall Evaluation**

1. Click 'Overall Evaluation' to begin this task.



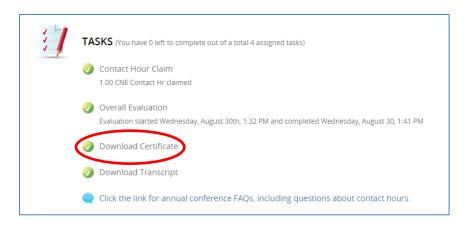


2. Provide a short answer for each question. When you are finished with this task, click the 'Submit' button.

**NOTE:** The certificate will not be available until Tasks 1 and 2 are completed.

## Task 3 – Download Certificate

1. Click 'Download Certificate' to begin this task.

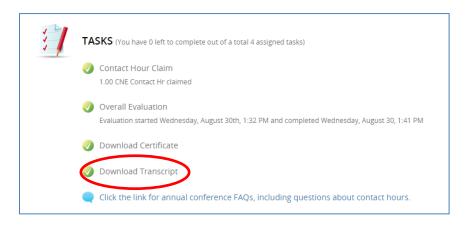


- 2. There are three options on how to receive your certificate:
  - a. Print
  - b. Save as PDF
  - c. Email (will be sent to email address used to register for conference)

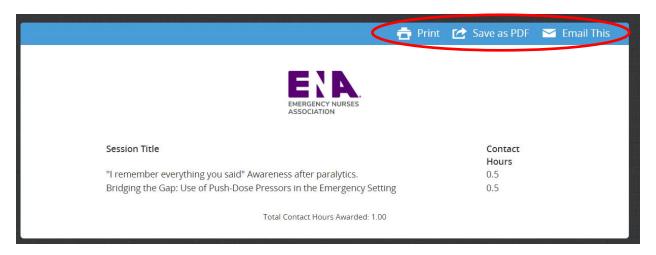


### Task 4 - Transcript

1. Click 'Download Certificate' to begin this task.



- 2. There are three options on how to receive your certificate:
  - a. Print
  - b. Save as PDF
  - c. Email (will be sent to email address used to register for conference)



Attendees can continue to claim contact hours until 11:59 p.m. (Central), Wednesday, January 31, 2024. Be sure to click 'Submit' after each change so the number of contact hours is updated. Also, do not forget to access an updated copy of the certificate.

No contact hours will be awarded after **January 31, 2024**, however, access to the certificate will still be available.

Contact <a href="mailto:cne@ena.org">cne@ena.org</a> with any questions regarding the contact hour claim process.